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The Fairfield Area School Board met on Monday evening, September 23, 2024 at 7:04 p.m. in the district boardroom for a regular board meeting. The following members were in attendance, Mrs. Candace Ferguson-Miller, presiding; Mrs. Erica Bollinger, Mr. Matthew DeGennaro, Mr. James Fisher, Mrs. Jennifer Holz, Mrs. Melissa Kearchner, Mr. Jack Liller, Mr. Tedd Sayers, Mrs. Lisa Sturges. Also present were Mr. Thomas Haupt, Superintendent; Mr. Aaron Taylor, Assistant to the Superintendent; Mr. Scott Wilt, Business Manager; Mrs. Nicole Steele-Zepp, Technology Coordinator; Mr. Brian McDowell, High School Principal; and Gareth Pahowka, District Solicitor.

**Minutes**

A motion was made by Mr. Tedd Sayres to approve the minutes of the Regular

Board Meeting of August 19, 2024 and the Board Study Session September 9, 2024. The Motion was seconded by Mr. Matthew DeGennaro. The motion carried (9-0).

**Presentations/Reports**

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link: <https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT-62mW2sY>.

* Superintendent

Mr. Haupt recognized the following employees for their years of service to the district as of 2023-2024.

Brian McDowell 30 Years of Service

Cathy Mentzer 25 Years of Service

Debbie Valentine 25 Years of Service

Barb Hoffacker 25 Years of Service

Tammy Keller 20 Years of Service

Dawn Shughart 20 Years of Service

Susan Donaldson 20 Years of Service

Marcie Kozack 20 Years of Service

Marc Mclean 20 Years of Service

Kristine Sheffer 20 Years of Service

* Assistant to the Superintendent
* Business Manager
* Technology Coordinator
* Principal’s Update

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**Public Comment** – (3 min. each / 30 min. max)

Public comment was heard relating to the proposed facility use fees and the football program.

**Consent Agenda:**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

Mr. Tedd Sayres made a motion to approve the consent agenda, items A through Z. The motion was seconded by Mrs. Jennifer Holz. The motion carries (9-0).

**Administrative**

**Actions** A. Approved an Independent Study Contract request from Rae Skoczen for German IV during the first semester of the 2024-2025 school year.

B. Approved a Field Trip request from the Band/Chorus, HS Chamber Singers, and Concert Band Ensembles to travel to Carroll Valley Park on Sunday, September 22, 2024 to perform for the community.

C. Approved a Field Trip request from Jen Fleener and FFA students to travel to Indianapolis, IN, for the National FFA Convention from October 21-25, 2024.

D. Approved a Field Trip request from the sixth-grade students and teachers to travel to Camp Eder, Fairfield, PA, May 7-9, 2025 for Sixth Grade Camp teaching PA STEELS through outdoor education.

E. Approved a Use of Facilities request from Fairfield Football, Inc., to use the stadium on the following Sundays for rain dates: September 8, 22, 29 and October 13, 2024.

F. Approved a Use of Facilities request from Fairfield Youth Soccer to use the stadium for games on the following Sundays: September 8, 29, October 20, and November 3, 2024.

Background: If the stadium is not available, they will use the girls’ soccer practice field.

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**Budget**  G. Approved the following additional individual(s) as bus / van drivers for the 2024-2025 school year. The contractor is noted.

Brandy Spangler - Krise Transportation

Christina Sponsler - Krise Transportation

Angie Boyers - Krise Transportation

Mark Hughbanks - Krise Transportation

Richard McKinley - Krise Transportation

H. Approved expenditures of the General Fund in the amount of $876,261.69; Food Service in the amount of $25,612.97; Student Activities in the amount of $3,387.20; and the Payroll Fund in the amount of $607,353.98; for total expenditures of $1,512,615.84 for the period of August 15 through September 17, 2024.

I. Approved the bank reconciliations as presented.

**Personnel** J. Accepted a resignation from Angela Smith, EL/MS/HS Breakfast Aide, effective September 6, 2024.

1. Accepted a resignation from Tina Keeney, EL/MS/HS Breakfast Aide, effective September 20, 2024.

L. Accepted resignations of the following coaches / advisors effective immediately.

Jody Wilt

MS Ass’t Field Hockey Coach

Darian Mort

HS Ass’t Baseball Coach

M. Approved the following individuals as coaches for the 2024-2025 school year.

Briton Shelton

HS Ass’t Varsity Football Coach $2,925

Tanner Byers

HS Head Baseball Coach $3,500

Briton Shelton

HS Head Wrestling Coach $3,500

Lily Kapfhammer

HS Ass’t Softball Coach $2,625

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N. Approved the employment of Heather Crum as a part-time elementary personal care assistant (PCA) at $15.07 per hour, effective August 26, 2024.

O. Approved the employment of Erin Rines as a part-time elementary personal care assistant (PCA) at $15.07 per hour, effective August 26, 2024.

P. Approved the employment of Katie Gilbert as a part-time personal care assistant (PCA) at $16.00 per hour, effective August 26, 2024.

Q. Approved the employment of Bailey Long as a part-time HS/MS Library – Building Aide at $14.54 per hour, effective August 19, 2024.

R. Approved the removal of the following individuals from the Support Staff Substitute List.

Adrienne Harman Karin Young

Tammy Kurtz Sandra Pryor

S. Approved the addition of Sherrie Trimmer to the Support Staff Substitute List.

T. Approved student-athlete Samantha Lawler, 9th grade, as a “Non-Swim School Participant” and approve Meredith Lawler and Kevin Hardy as designated volunteer swim coaches.

1. Approved a request for Intermittent Family Medical Leave from Carrie Wren beginning October 31, 2024 through February 1, 2025.
2. Approved a request for Uncompensated Leave from Bridget Munsee October 23, 24 and 25, 2024.

**Policy** W. Approved the revisions to Policy 222, Tobacco, and Vaping Products – Students, on a First Reading.

X. Approved Move to approve the revisions to Policy 323, Tobacco, and Vaping Products – Employees, on a First Reading.

Y. Approved the revisions to Policy 706, Property Records, on a First Reading.

Z. Approved the revisions to Policy 706.1, Disposal of Equipment, on a First Reading.

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**Other Action Items:**

1. Approved a supplemental contract for Michelle Liller as the Class of 2026 Advisor with pay per the Collective Bargaining Agreement for the 2024-2025 school year ($2,347).
2. Approved a Use of Facilities request from Jack Liller and the Fairfield Black Sox to use the baseball field on Sundays, September 22, 29 and October 13, 20, 2024 for double header baseball games.

Mr. James Fisher moved to approve Other Action Items A & B and Mr. Matthew DeGennaro seconded the motion. The motion carries (8-0), with Mr. Jack Liller abstaining.

**Other Discussion Items:** (No action to be taken)

1. Reassignments / Transfers –

* Christina Smith from Elementary Cafeteria Head Cook to HS/MS Cafeteria Head Cook – 6 hours per day – no change in pay and effective August 21, 2024.
* Adrienne Harman from HS/MS Cafeteria Aide to Elementary Personal Care Assistant (PCA) – 6.5 hours per day - $15.07 per hour and effective August 26, 2024.

Mrs. Candace Ferguson-Miller, Board President, moved to form a committee of board members and community members to provide input into the development of a facility use fee schedule. Mr. Sayres seconded the motion. The motion carried 9-0.

**Adjournment**

All were in favor following a motion by Mrs. Jennifer Holz and a second by Mr. James Fisher to adjourn the regular boarding meeting at 8:02 p.m.

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**Informational items:**

A. Next Board Meeting dates:

The Board will meet for a Study Session on October 14, 2024 at 6:00 p.m. in the District Board Room.

B. The Board met for an Executive Session prior to this evening’s board meeting for personnel and legal matters.

Respectfully Submitted:

Mrs. Candace Ferguson-Miller Mr. Scott Wilt

Board President Board Recording Secretary

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